

**A RESOLUTION BY  
FINANCE AND EXECUTIVE COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS, WITH ASTRA GROUP, INC., FOR FC-3006007951 FOR THE PURPOSE OF BALLFIELD TURF RENOVATIONS AT THE CITY'S VARIOUS PARKS, IN AN AMOUNT NOT TO EXCEED FIVE MILLION NINE HUNDRED NINETY SEVEN THOUSAND NINE HUNDRED NINETY EIGHT DOLLARS AND NO CENTS (\$5,997,998.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 1C53 (2005A PARK IMPROVEMENT BOND FUND) 574001 (FAC. OTHER THAN BUILDINGS) N12D11B69999 (GROUND AND SITE IMPROVEMENT CITY WIDE); AND FOR OTHER PURPOSES.**

**WHEREAS**, the Department of Parks, Recreation, and Cultural Affairs desires to implement a series of ballfield turf renovations at the various parks throughout the City of Atlanta ("City"); and

**WHEREAS**, the said project will include, but not be limited to, preparation and renovation of ballfields to include football, baseball, softball, t-ball, soccer (multi-use), backstops, fencing, bleachers, scoreboards, and turfs; and

**WHEREAS**, the City of Atlanta ("City") did advertise for FC-3006007951, on behalf of the Department of Parks, Recreation and Cultural Affairs; and

**WHEREAS**, Ed Castro Landscape, Inc. ("ECL") tendered the lowest bid to implement the ballfield turf renovations at the City's various parks, however, ECL withdrew their bid because they were unable to secure the requisite bond for the project; and

**WHEREAS**, the Commissioner of the Department of Parks, Recreation and Cultural Affairs and the Chief Procurement Officer of the Department of Procurement have recommended that the agreement for FC-3006007951, Ballfield Turf Renovations at the City's Various Parks be awarded to the most responsive and responsible bidder, Astra Group, Inc.

**THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES** that the Mayor be and is hereby authorized to execute a contract, on behalf of the Department of Parks, Recreation and Cultural Affairs, with Astra Group, Inc. for FC-006007951, for the purpose of ballfield turf renovations at the City's Various Parks in an amount not to exceed five million nine hundred ninety seven thousand nine hundred ninety eight dollars and no cents (\$5,997,998.00).

**BE IT FURTHER RESOLVED**, that the City Attorney be and is directed to prepare the appropriate contractual Agreement for execution by the Mayor, and to be approved by the City Attorney as to form.

**BE IT FURTHER RESOLVED**, that the term of the agreement with Astra Group, Inc. shall be for a term of three hundred and sixty five (365) days.

**BE IT FURTHER RESOLVED** that the agreement(s) authorized hereunder shall not become binding upon the City and the City shall incur no obligation or liability hereunder until the same has been signed by the Mayor, attested to by the municipal clerk, approved by the City Attorney as to form, and Astra Group, Inc.

**BE IT FINALLY RESOLVED**, that all contracted work shall be charged to and paid from Fund, Account, and Center Number: 1C53 (2005A Park Improvement Bond Fund) 574001 (FAC. Other Than Buildings) N12D11B69999 (Ground and site improvement City Wide).

## ***Legislation White Paper***

**Committee of Purview**

**Community Development/Human Resources Committee**

### **Caption:**

**Council Meeting Date:**

October 16, 2006

**Legislation Title:**

A resolution authorizing the Mayor to enter into a contractual agreement with Astra Group, Inc. for FC-3006007951, Ballfield Turf Renovations at Various Parks.

**Requesting Department:**

Department of Parks, Recreation and Cultural Affairs

**Contract Type:**

Construction/Improvements

**Source Selection:**

Sealed Bids

**Bids/Proposals Due:**

August 9, 2006

**Invitations Issued:**

56

**Bids/Proposals Received:**

4

**Bidder/Proponents:**

<b>Ed Castro Landscape, Inc.</b>	<b>\$2,799,158.00</b> (Withdrew Bid on 09/22/06)
<b>Astra Group, Inc.</b>	<b>\$5,997,998.00</b>
<b>CDB Construction</b>	<b>\$6,986,000.00</b>
<b>Nile, Inc.</b>	<b>\$7,846,556.00</b>

**Justification Statement:**

Bids were evaluated for four (4) bidders and a recommendation has been made to establish Astra Group, Inc. as the lowest most responsive bidder to perform the improvements for Ballfield Turf Renovations at Various Parks. The lowest bidder, Ed Castro Landscape, Inc. withdrew his bid on 09/22/06 and was deemed non-responsive when it was determined that he could not satisfy the insurance requirements set forth in the Invitation to Bid package.

**Background:**

This project will take place at various ballfield locations and will include preparation and renovation of ballfields to include football, baseball, softball, t-ball, soccer, multi-use, backstops, fencing, bleachers, scoreboards, turfs and related items as referenced in the Scope of Services.

**Fund Account Center:**

1C53 574001 N12D11B69999 (\$5,997,998.00)

**Fiscal Impact (if any):**

(\$5,997,998.00)

**Term of Contract:**

Shall be for a term of Three Hundred and Sixty Five (365) days.

**Method of Cost Recovery:**

Not Applicable

**Approvals:**

**DOF:**

Approved

**DOL:**

Approved

**Prepared By:**

Mimie L. Woods, Contracting Officer  
(404) 330-6271

**Contract Number:**

FC-3006007951

MIMIE WOODS  
CONTRACTING OFFICER

**PROJECT TITLE: BALLFIELD RENOVATIONS AT VARIOUS PARKS**

FC-3006007951

DATE: AUGUST 9, 2006

TOTAL NUMBER OF BIDDERS:

BIDDER'S NAME	BID BOND	ALT#1	BASE BID	TOTAL BID
CDB Construction, Inc.	X			\$6,986,000.00
Nile, Inc.	X			\$7,846,556.00
Astra Group, Inc.	X			\$5,997,998.00
Ed Castro	Certified Check			\$2,572,818.00

**CITY OF ATLANTA**675 PONCE DE LEON AVE, SUITE 800  
ATLANTA, GEORGIA 30308

(404) 817-8788 - Fax (404) 817-8812

**SHIRLEY FRANKLIN**  
MAYOR**DIANNE HARNELL COHEN**  
COMMISSIONER  
DEPARTMENT OF PARKS, RECREATION  
AND CULTURAL AFFAIRS

September 22, 2006

**MEMORANDUM**

**TO:** Adam Lorenzo Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Dianne Harnell Cohen *Dianne Harnell Cohen by AMM*

**RE:** **F.C. 3006007951, Ballfield Turf Renovations at Various Parks**

We have reviewed the bids for the above referenced project and recommend award to the lowest responsive bidder, Astra Group, Inc., 300 Churchill Court, Woodstock, Georgia 30188.

The work should be completed within 365 days and the total bid amount of \$5,997,998.00 should be charged to account **1C53 - 574001 - N12D11B69999**.

Thank you for your cooperation in executing our park improvement contracts.

DCH: SKD/mls

Attachment

cc: Sushma Dersch  
Charlene Braud  
Jay Lowery  
Paul Taylor  
Karyl Clayton

Fred Cartwright  
Mimie Woods  
Sam Lipkins  
Debra F. Harris



CITY OF ATLANTA  
DEPT. OF PROCUREMENT

2006 AUG 11 PM 2:55

## CITY OF ATLANTA

SUITE 1700  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330-6010 Fax: (404) 658-7359  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

OFFICE OF CONTRACT COMPLIANCE

Hubert Owens  
Director  
[howens@atlantaga.gov](mailto:howens@atlantaga.gov)

Shirley Franklin  
Mayor

## MEMORANDUM

TO: Adam L. Smith Esq.  
Chief Procurement Officer

FROM: Hubert Owens  
Director -- Office of Contract Compliance

RE: FC 3006007951, Ballfield Renovations At Various Parks

DATE: August 11, 2006

The Office of Contract Compliance has evaluated four (4) bids for minority and female business enterprise participation. All proponents are eligible under Section 2-1449(a) (2) (C). Three of the proponents have been deemed responsive by the Office of Contract Compliance. For your information, the proponents have committed to utilizing M/FBEs as indicated below:

<b>Ed Castro</b>		
Atlantic Landscaping	AABE	7.00%
Arise & Shine Lawn Care	AABE	6.00%
Turf Works, Inc.	FBE	15.00%
Quick action Plumbing	AABE	1.00%
Sid's Sewer & Drain	AABE	1.00%
Raeford Land Clearing	FBE	4.00%
Siskey Hauling Co.	FBE	3.00%
Ultra-Kare Landscaping	AABE	3.00%
Metro Maintenance	HBE	1.00%
<b>Total Participation</b>		<b>39.00%</b>
<b>Astra Group, Inc.</b>		
R. Construction	AABE	19.15%
Kirkfield Corp.	FBE	16.14%
<b>Total Participation</b>		<b>35.29%</b>



CITY OF ATLANTA  
DEPT. OF PROCUREMENT

2006 AUG 16 PM 12:39

SHIRLEY FRANKLIN  
Mayor

## CITY OF ATLANTA

DEPARTMENT OF FINANCE  
68 Mitchell Street, S.W. • Suite 9100  
Atlanta, Georgia 30303-0312  
Tel: (404) 330-6438 • Fax: (404) 658-7450

JANICE DAVIS  
Chief Financial Officer

BUREAU OF ACCOUNTING  
AND BUDGET ADMINISTRATION  
RISK MANAGEMENT

### MEMORANDUM

Date: August 16, 2006

To: **Mimie Woods**, Contracting Officer  
Department of Procurement

From: **Shaun A. Mabry**, Occupational Safety Administrator  
Department of Finance *S.A.M.*

Re: **FC- 3006007951, Ballfield Renovations at Various parks**

This office has reviewed the insurance and bonding documents for the four (4) bids received on the above referenced project. They were found to be in order and in compliance with insurance requirements.

Should you have further questions or comments, please feel free to contact me at 404-330-6841.



**LEGISLATIVE COUNSEL  
REQUEST FOR LEGISLATION**

**For Legislative Counsel Use Only**

\_\_\_\_\_ Date Received \_\_\_\_\_ Complete \_\_\_\_\_ Incomplete (Date returned: \_\_\_\_\_)

\_\_\_\_\_ Date of Department Consultation \_\_\_\_\_ Date of Finance Department Consultation

Commissioner Notified: \_\_\_\_ Yes \_\_\_\_ No If No, Why? \_\_\_\_\_

Legislation Required  
\_\_\_\_ Yes \_\_\_\_ No

Legislation Type  
\_\_\_\_ Resolution \_\_\_\_ Ordinance

Amends the Code  
\_\_\_\_ Yes \_\_\_\_ No

Blueback Prepared  
\_\_\_\_ Yes \_\_\_\_ No

Commissioner Signature \_\_\_\_\_

Date Submitted: June 22, 2006

Department Submitting Request: Parks, Recreation and Cultural Affairs

Person Submitting Request: Sushma K. Dersch  
Extension: 404-817-6734

Bureau/Division Manager: Commissioner Dianne Hamell Cohen  
Extension: 404-817-6788

Requesting preliminary meeting with Legislative Counsel attorney? ☐ Yes ☒ No

Subject Matter of the Meeting N/a- This is simply a Notice of Intent to Bid (Re-bid) a Construction project; not a Legislative Request for a Resolution at this time.

**Deadline (not earlier than 4 weeks from date of submission) : If this must be submitted to Council in fewer than 4 weeks, please explain why. All non-conforming requests must have Commissioner approval.**

This is a proposed project that will be bid out in the near future is entitled and will be entitled Ballfield Turf Renovation at Various Parks and the services will be rendered at forty-four (44) location sites throughout the City of Atlanta.

This project will involve, once it is bid out, the renovating or revitalizing City of Atlanta Ballfield through a series of phased construction that include grading, leveling, field construction, erosion control procedures, grassing, seeding over-seeding, sodding and the establishment of the turf through a Contractor imposed turf maintenance plan. The ball fields included are Baseball, Softball, T-ball, Soccer Football and Multi use fields.

**Instructions: Please answer all questions fully before submitting. Attach additional pages if necessary. All requests for legislation must have approval of a manager prior to submission. All incomplete requests will be returned. Send request via electronic mail to Legislative Counsel. No**

**LEGISLATIVE COUNSEL  
REQUEST FOR LEGISLATION**

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hard copies will be accepted. Please refer to attached deadlines for the relevant Chief of Staff submission guidelines.

**1. Please describe the goal of the legislation.**

- ☐ What is the issue? The Department of Parks, Recreation and Cultural Affairs desires to issue a contract so as to provide Ballfield Renovations at Various City of Atlanta Parks (44).
- ☐ Why is it an issue? Due to the infrastructure of these Ballfields being marred from numerous years of usage at said Ballfields.
- ☐ How do we solve it? When the bids are received by the Department of Procurement in the near future on behalf of the Department of Parks, Recreation and Cultural Affairs, we will simply need to have a routine piece of legislation drafted, i.e., Resolution.

**2. Please describe why legislation is required rather than administrative action by the Department (please cite any relevant code sections or internal policies).**

This is simply a Notice of Intent to Bid information notice.

**3. If there is an existing process, will this legislation impact that process? How?**

N/a

**4. Please explain and estimate any financial impact on the City or your Department.**

- ☐ Will the City need to appropriate funds to accomplish this purpose? No
- ☐ Has this purpose already been set forth in the budget? Yes
- ☐ Will there be a fee or charge assessed by the City? Yes
  - o If so, how much? When bids are received we will prepare this section in total to be utilized.
  - o How was the fee or charge determined? It will be through Competitive Sealed Bids.
- ☐ Will there be an increase or decrease in personnel? N/a
  - o Has HR been made aware of the need for personnel changes? N/a
  - o Will positions be created or abolished? N/a
- ☐ Will additional resources be required to achieve this purpose? No
  - o If yes, what are those resources? N/a
  - o Has the Department estimated the cost of those resources? N/a
- ☐ Will revenue be generated for the City? No
- ☐

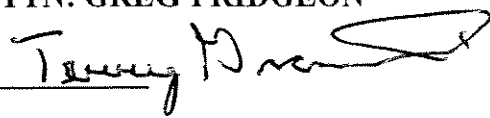
**5. If there has been previous or similar legislation, please describe and cite the relevant legislation (e.g., 04-R-0001). Again this is simply the Notice of Intent to Bid notification that we have been instructed to complete for this Re-bid project.**

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): TERRY GRANDISON



Contact

Number: 6946

Originating Department: Parks, Recreation and Cultural Affairs

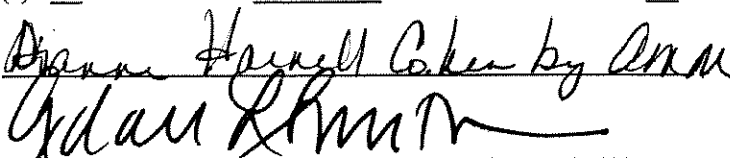
Committee(s) of Purview: Community Development and Human Resources  
Committee FINANCE/EXECUTIVE COMMITTEE

Council

Deadline: 9/25/06

Committee Meeting Date(s): 10/10 -10/11 Full Council Date: 10/16/06

Commissioner Signature




**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS, WITH ASTRA GROUP, INC., FOR FC-3006007951 FOR THE PURPOSE OF BALLFIELD TURF RENOVATIONS AT THE CITY'S VARIOUS PARKS, IN AN AMOUNT NOT TO EXCEED FIVE MILLION NINE HUNDRED NINETY SEVEN THOUSAND NINE HUNDRED NINETY EIGHT DOLLARS AND NO CENTS (\$5,997,998.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 1C53 (2005A PARK IMPROVEMENT BOND FUND) 574001 (FAC. OTHER THAN BUILDINGS) N12D11B69999 (GROUND AND SITE IMPROVEMENT CITY WIDE); AND FOR OTHER PURPOSES.


FINANCIAL IMPACT (if any): The City of Atlanta will BallField Turf Renovations \$5,997,998.00 for the purpose of ballfield renovations at the City's various parks.

Mayor's Staff Only

Received by Mayor's Office:

9/27/06  
(date) 

Reviewed by:

  
(date)

Submitted to Council:

9/29/06  
(date)